

ANDREW YULE & COMPANY LIMITED

(A Government of India Enterprise)

Engineering Division,

Plot -16 A & B, Block-D,

Kalyani, Nadia, PIN-741235, WB

**TENDER DOCUMENT FOR SUPPLY OF FABRICATED ITEMS LIKE DAMPER,
SILENCER & FILTER CASING**

ANDREW YULE & CO. LTD. invites e-Tender from reputed Fabricators for Various types of Damper, Silencer, Filter Casing etc. on Annual Rate Contract Basis. The Item details are available in Annexure-IV of this tender document.

Tender document may be downloaded from MSTC website:

www.mstcecommerce.com/eprochome/aycl. Corrigendum or clarifications, if any, shall be hosted on the above mentioned websites only. AYCL reserves the right to accept or reject any tender.

Brief Description:-

E-TENDERS ARE INVITED FROM REPUTED FABRICATORS FOR SUPPLY OF DIFFERENT TYPES OF DAMPER, SILENCER, FILTER CASING ON RATE CONTRACT BASIS.

Price quoted should be on Ex-Works basis.

Schedule of Tender

1.	TENDER NO.	AYCL/ENGG/MSD/RG/RC-DAMPER/19-20/266 Dated: 11.06.2019
2.	MODE OF TENDER	e-Procurement System Online submission of Techno-Commercial Bid and Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL/ENGG DIVN/39/19-20/ET/74
4.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	11/06/2019
5.	Date of availability of NIT to the Vendors for downloading	11/06/2019
6.	Earnest Money Deposit	“Earnest Money Deposit”- Rs. 20,000/- (Rupees Twenty Thousand only) to be paid by D.D. favoring Andrew Yule & Co Ltd, payable at Kolkata. Also refer Annexure –IV for EMD waiver clause.
7.	Cost of Tender documents.	@ Rs 200 by DD payable to Andrew Yule & Co Ltd. Cheque to be submitted before Price Bid Opening. Scanned copy to be uploaded.
8.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at www.mstcecommerce.com/eprochome/aycl	11/06/2019
9.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	25/06/2019 AT 2.00PM
10.	Date & time of opening of Part I - Techno-Commercial Price Bid	25/06/2019 AT 3 PM
11.	Date & time of opening of Part II - Price Bid	Price for techno-commercially acceptable vendors would be opened after due assessment

List of Annexure

Important Instructions for E-procurement

Annexure-I

General Information

Annexure-II

Techno commercial terms

Annexure-III

Details of Scope of Supply

Annexure-IV

Submission of Bid

Annexure –V

Annexure-I

Important Instructions for E-procurement

This is an e-procurement event of ANDREW YULE & COMPANY LTD.

You are requested to read the Terms & Conditions (Annexure- III, and IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender.

1. Process of E-tender:

A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/aycl

- 1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person (ANDREW YULE & COMPANY LTD):

1. Mr. Rajib Giri
Sr. Manager – Materials
rajib.giri@andrewyule.com
Cell : +91 9831461611
Phone : +91(33) 2582 5734; +91(33) 2582 8279
Fax : +91(33) 2582 8581

Contact person (E-Commerce, MSTC Ltd):

- | | |
|---|---|
| 1. Mr. Arindam Bhattacharjee
Deputy Manager (E-commerce)
MobileNo: 09330102643
Email: arindam@mstcindia.co.in
Landline: (033) 22901004 | 2) Mr. Sabyasachi Mukherjee
Assistant Manager (E-commerce)
Mobile- 07278030407
Email: smukherjee@mstcindia.co.in |
| 3. Ms Sumona Maity
Management Trainee (E-Commerce)
Mobile-09831155225
Email: smaity@mstcindia.co.in | |

System Requirement:

- i) Windows XP-SP3 or above / Windows 7 Operating System

- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 updates software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. Part-I: Submission of EMD & Filled up General Information Form (Annexure– II), Eligibility Criteria fulfillment docs.,- in sealed envelope to Sr. Manager (Materials), KW, AYCL:

Bidder may request for exemption from submitting EMD (Refer details given in SI No 1 of Annexure-IV, General terms & condition).

Earnest Money as per amount mentioned in Annexure-IV to be paid by DD favouring Andrew Yule & Co. Ltd. Payable at Kolkata

General information, under Annexure-II complete in all respect along with desired document.

In case of failure to submit the EMD within the stipulated time, the Tender may be rejected.

Part-II: Online Bid Submission: After proper submission of EMD at Andrew Yule & Co, the prospective bidder to submit online Techno commercial and price bid through MSTC portal.

Following documents are to be uploaded at the E-Tender Portal as a credential of the prospective bidder:

- 1) Present Customer List.
- 2) Copies of purchase Orders & Performance Certificate from at least three reputed Organizations for having supplied same materials and provided same service during last 4 years. Offers received without copies of performance certificate will/may be rejected.
- 3) Balance sheets and P&L Account. (2014-2015, 2015-16 & 2016-17).

Bidding in e-Tender:

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by ANDREW YULE & COMPANY LTD. EMD to be paid along with the Document within the last date as mentioned in SOT.
- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the EMD & Tender Fee to Andrew Yule can submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU / Govt depts. → Login under AYCL → My Menu → Auction Floor Manager → live event → Selection of the live event.
- d. The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms / Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "Save" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "Submit" button to register their bid.
- f. Vendors are instructed to use link in My Menu to *Upload Documents* in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.

- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- i. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- j. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- k. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- i. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- m. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- n. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.
- o. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- p. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- q. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- r. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

Annexure-II

ANDREW YULE & COMPANY LIMITED

Kalyani Works, Engineering Division

General Information

Tender ref.: AYCL/ENGG/MSD/RG/SS CASING/19-20/247 Dated: 16.04.2019

(This document should be dully filled up by **bidders who are not registered with AYCL, Engineering Division**)

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No., Fax No. & E-mail :

a) Address :

b) Telephone No. :

c) E-mail ID :

e)Name of contact person :

3.Status of the company (Limited / Pvt. Ltd / Proprietary /
partnership/ Reg. /Non-Reg. and date of inception:

4. Trade License No. (Please attach a photo Copy of the license) :

5. GST No. (Please enclose photocopy of Reg.) :

6. Banker's name

(a) Name of the Bank :

(b) Name& address of the Branch :

(c) Account No. :

Note: A copy of Banker's Certificate to be attached.

8. I. T. Permanent Account No.& assessed up to (latest clearance Certificate to be attached):

9. Turnover in last three financial years (Audited Balance Sheet and P & L Account to be submitted):

10. Name of present customers
(Photocopy of few contracts may be enclosed):

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Engineering Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date ;

List of Enclosures:

Annexure-III

TECHNO-COMMERCIAL TERMS

(To be filled online in MSTC portal).

SL NO	TERMS & CONDITIONS
1	Delivery period/Lead time: The completion period of the work shall be 3-4 weeks from the date of Purchase order/Work Order.
2	GST:- Pls. mention with registration No.
3	Negotiated L1 price may be offered to other bidders whose price bid was opened. Andrew Yule reserves the right to distribute orders among all bidders who agree to supply at negotiated L1 rate.
4	Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever. Please confirm acceptance.
5	Price Basis: The price quoted should be Ex Works
6	Liquidated damage - If the delivery is delayed beyond the date of scheduled date of execution in the order, penalty will be levied @ 1/2% per week subject to a maximum of 5%.
7	Legal condition (Arbitration): Any contract entered against this tender will be as per the following legal condition: It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises Engineering Division, Kalyani Works Plot -16 A & B, Block-D, Kalyani, Nadia, PIN-741235, West Bengal. In the event of any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts.
8	Validity of offer: Your offer should be valid for acceptance for a period of 90 days from the opening of techno-commercial bid
9.	Tender Fee : Bidders are requested to submit Rs. 200 towards procurement of Tender Document in Cash / DD payable to Andrew Yule & Co. Ltd.
10	Validity of Price: The Price should remain valid, firm & fixed for all supply till 30/06/2020. No price variation will be allowed at any circumstance.
11	Payment Terms: - 100 % payment along with taxes on 90 days direct credit basis. Offers with other payment terms would be loaded as per AYCL norms.
12	Guarantee /Warrantee Clause: 12 months from the date of successful commissioning or 18 months from the date of last supply whichever is earlier.
13	Inspection: Inspection will be done by us/client at your works. Final inspection may be done, if required by

	us/client at site after receipt of the materials/installation of the item by you. Vendor to submit QAP for approval.
14	Codes and Standards: All equipment and materials to be furnished shall be manufactured and tested in accordance with the latest revisions of the relevant Indian Standard(IS) as applicable. The work shall be done in compliance with the IS Specification.
15	<p>Force Majeure Clause:</p> <p>1. Force Majeure</p> <p>1.1 Neither vendor nor AYCL shall be liable to the other for any delay or non-performance of its obligations under this Contract arising from any cause beyond its reasonable control including in relation to either Party any act of God, governmental act, act of any regulatory authority, supervening illegality, war, fire, flood, explosion, power blackout, break-down of machinery, loss of utility, civil commotion, industrial dispute, manpower unrest acts or omissions of telecommunications or data communications operators or carriers , in relation to vendor (to the extent not directly attributable to vendor's negligence), (a "Force Majeure Event"). The affected Party shall promptly notify the other Party in writing, of the cause and the Force Majeure Event and its likely duration within no later than two (2) days after the affected Party knew of the occurrence of the Force Majeure Event. Performance by the affected Party of its obligations under this Contract shall be suspended for the duration of the Force Majeure Event. If performance is not resumed within 15 (fifteen) days after the Force Majeure Event, either Party may terminate this Contract by giving to the other Party seven (7) days' notice in advance.</p> <p>1.2 On the occurrence of any Force Majeure Event, the affected Party shall use all reasonable efforts (including emergency fixes and workarounds) to perform its obligations under this Contract during the period of suspension. Further the affected Party shall perform such part of its obligations pursuant to this Contract as are not affected by the Force Majeure Event.</p> <p>1.3 The affected Party shall use its reasonable efforts to mitigate the effect of any event of Force Majeure as soon as practicable.</p>
16	Eligibility Criteria: Experience of having successfully similar fabricated items to different Reputed Fan Manufacturers in India over the past one year. Copy of at least 3 purchase orders to be submitted as documentary evidence towards the same.
17	<p>EMD: Earnest Money Deposit of Rs. 20,000 (Rupees Twenty Thousand only) to be paid by D.D. favoring Andrew Yule & Co Ltd, payable at Kolkata.</p> <ul style="list-style-type: none"> For bidders already enlisted with AYCL- Kalyani Works, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. Bidders who are MSME units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same. Bidders whose turnover is more than Rs. 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same. <p>If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in</p>

	Techno-commercial bid of tender, the tender will be rejected.
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Annexure-IV

Details of Scope of Supply:-

SL NO	ITEM DESCRIPTION	Tentative Annual Qty
1	DVC / MULTIVANE DAMPER (WEIGHT BELOW 300 KG)	50
2	DVC / MULTIVANE DAMPER (WEIGHT MORE THAN 300KG)	50
3	RECTANGULAR SILENCER	60
4	ROUND SILENCER	20
5	FILTER CASING	40
6	SELF ACTING DAMPER	10

NOTE:

- (1) Required Bearings are in the scope of Vendor.
- (2) Damper should be supplied along with support leg for easy transportation.
- (3) Rate to be quoted on **per kg basis.**

AYCL reserves the right to obtain the breakup of quoted rates from all technically accepted vendors.

Annexure - V

SUBMISSION OF BID

- (1) Submission of Techno-commercial bid in MSTC portal
- (2) Submission of Price Bid in MSTC portal
- (3) Bidders are requested to submit the following documents in **SEALED ENVELOPE** to the Purchase Department , Engineering Division, Kalyani before the last date of submission of bid -
 - a) EMD amount in the form of DD or Request letter for exemption of EMD.
 - b) Copies of Purchase Orders towards evidence of Eligibility Criterion.
 - c) Information as per Annexure-II to be submitted by all vendors not registered at AYCL, Engineering Division along with necessary credentials / documents
 - d) DD / Cash Receipt of Rs. 200 towards Tender Document Fee

THE RIGHTS OF THE COMPANY

1. The Company reserves the right to ask for further documents for clarification, if required.
2. The company reserves the right to reject any bidder based on their past performance.